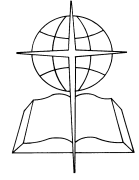


## Eastside Community Church

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[www.eastsidecommunitychurch.com](http://www.eastsidecommunitychurch.com)



### JOYFUL BLESSING FUND PROCEDURE

#### PHILOSOPHY

At Eastside Community Church, we believe God, through His Word, commands us to do good to all people, especially our brothers and sisters in Christ. Galatians 6:9-10 states, "Let us not become weary in doing good, for at the proper time we will reap a harvest if we do not give up. Therefore, as we have the opportunity, let us do good to all people. Especially those who belong to the family of believers." Furthermore, Deuteronomy 15:11 states, "Therefore, I command you to be openhanded toward your brothers and toward the poor in your land."

We have established this fund in an effort to try to meet some of the emergency financial needs of our brothers and sisters in and out of our church family. In doing so, we must keep in mind that we are entrusted with a portion of the Master's wealth and we will be held accountable for its use.

#### DISBURSEMENT OF FUNDS

1. Individual will fill out an application regarding the nature of their need. JBF form needs to be completed for any scholarship needs related to ECC activities and/or missions.
2. Application may be made by proxy following the same procedures (Proxy applications must be submitted by a ministry leader, board member or church staff member)
3. Applications may be submitted to a ministry leader, board member or church staff member.
4. An anonymous three (3)-member team consisting of 2 board members along with the treasurer will review the application and vote as to whether or not to disburse funds. The treasurer will be a non-voting member unless there is a tie. For scholarship items, funds may also come from Eastside Missions depending on fund availability.
5. Two yes votes will be required to authorize the disbursement order, as well as to authorize the amount, which may be less than the requested amount.
6. If the applicant is granted a lesser amount or no funds at all, a written explanation will be provided to the applicant.
7. If an agreement is made to disburse funds, a disbursement order will be provided to the treasurer
8. In the case of a denial of funds, the team will complete a justification and forward it to the church secretary where it will be kept on file with the church office.
9. Supporting documentation will need to be provided before funds are disbursed.
10. Special needs – in a case where the requested gift is above the available amount the team has the option to go to the congregation on an anonymous basis for a special offering.

**Please note:** Funds will not be made payable directly to individuals except in cases where funds have already been disbursed by the individual. In this case, please provide receipt. All requests are considered on a monthly basis.

*JBF information is private and will only be reviewed by the approval committee.*

*Created 5/2006*

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